

JOB DESCRIPTION

| | |
|------------------|----------------------------------|
| JOB TITLE | St. Paul Garden Volunteer |
|------------------|----------------------------------|

| | |
|-------------|-------------------|
| DATE | April 2022 |
|-------------|-------------------|

| | |
|-----------------|--|
| APPROVED | |
|-----------------|--|

| | |
|----------------|--|
| REVISED | |
|----------------|--|

JOB PURPOSE

- To assist in maintaining the St. Paul Branch garden bed.
- To promote food literacy and working together in community.
- To advise on St. Paul Branch garden bed and garden-themed programs.

KEY RESPONSIBILITIES

- Water, weed, and harvest the garden bed as scheduled
- Share passion and knowledge of gardening with Library staff and the community
- Learn about gardening and develop related skills
- Attend information and planning meetings.

QUALIFICATIONS

- Completed Grade 8
- Interest in gardening (no experience required)
- Interest in community involvement

KEY COMPETENCIES

- Interpersonal skills
- Communication skills
- Reliable
- Teamwork/relationship-building
- Enthusiasm

WORKPLACE ENVIRONMENT

The Library strives to be a workplace which fosters respect for all customers and co-workers, and requires employee commitment to the following:

- Adherence to the legal requirements of all levels of government, e.g. Health and Safety, Human Rights, Harassment, Freedom of Information and Privacy, Workplace Violence, AODA, CASL

- Adherence to the policies and procedures of the Library
- Building and nurturing positive relationships among customers and colleagues
- A culture of teamwork, collaboration and respectful feedback
- A culture of technologically engaged staff
- Accepting and welcoming to all members of our diverse community